

STEP 1 – Area riservata possesso polizze – selezione della polizza che voglio “variare”

The screenshot displays the 'Area riservata' (private area) of the UnipolSai website. At the top, the UnipolSai logo is on the left, and navigation links for 'Area riservata' and 'Offerte per te' are in the center. A search bar is on the right. Below the navigation, a 'Contratti' (Contracts) button is visible. The main content area shows four policy cards, each with a keyboard and pen background. Each card is labeled 'Attiva' (Active) in green. The policies are 'RC PATRIMONIALE COLPA GRAVE' with the following details:

Policy Number	Annual Premium (€)	Expiration Date
N. 202215717	249,26	31/10/2028
N. 202215757	774,47	31/10/2028
N. 202215715	249,26	31/10/2028
N. 202215651	560,83	31/10/2028

STEP 2 – In consultazione “clicco” sul pulsante “gestisci”

The screenshot displays the user interface for managing an 'RC PATRIMONIALE COLPA GRAVE' policy. At the top, the UnipolSai logo is on the left, and 'Area riservata' and 'Offerte per te' are in the center. A search bar is on the right. Below the header, the title 'RC PATRIMONIALE COLPA GRAVE' is centered. A banner image shows a keyboard, a pen, and a folder. Below the banner, the policy title 'RC PATRIMONIALE COLPA GRAVE' is repeated, with a 'Gestisci' button circled in red. The policy details are as follows:

Numero di Polizza/Certificato: 202215717	Attiva	Data scadenza: 31/10/2028
Premio annuo: 249,26 €		Data decorrenza: 04/11/2024 ⓘ

Below the details, there are two main sections: 'Cosa copre' (with a shield icon) and 'Documenti' (with a document icon). A user profile section shows a name and two dropdown menus for 'Prima categoria assicurata' and 'Seconda categoria assicurata'. A 'Coperture' section is highlighted in teal, showing 'Responsabilità Civile' as the selected coverage.

**STEP 3 – viene visualizzato popup con menù delle operazioni applicabili.
Selezionare l'unica opzione presente “variazione ruolo/coperture”**

The screenshot shows the UnipolSai website interface. At the top, there is a dark blue header with the UnipolSai logo, the text 'Area riservata' and 'Offerte per te', and a user profile icon. Below the header, the page title 'RC PATRIMONIALE COLPA GRAVE' is displayed. A central popup window is open, titled 'Gestisci la tua polizza'. Inside the popup, there is a message: 'Seleziona una delle operazioni disponibili per gestire la tua polizza.' Below this message is a list of operations. The first and only visible option is 'Variazione Ruolo/Coperture', which is highlighted with a dark blue background. Underneath this option, there is a sub-option 'Variazione ruolo/coperture per sostituzione' highlighted with a red circle. The background of the website is dimmed, showing a user profile for 'Marta Tronzano' and a list of insurance categories: 'Prima categoria assicurata', 'Seconda categoria assicurata', and 'Coperture' (with 'Responsabilità Civile' selected).

STEP 4 – entro nel flusso di variazione della polizza e applico le “variazioni” necessarie. Sulla sinistra della schermata compare la differenza di premio da “integrare”

UnipolSai ASSICURAZIONI

Area riservata Offerte per te

RC PATRIMONIALE COLPA GRAVE

Differenza da pagare 106,82 € 356,08 €/anno

Assicurato

Responsabilità Civile	
Massimale 1.750.000,00 €	356,08 €
Franchigia 200,00 €	

[Personalizza la copertura](#) [Salva e continua](#)

STEP 4 – avvio la procedura di pagamento per la differenza di premio

The screenshot shows the UnipolSai website interface for a payment step. At the top left is the UnipolSai logo. To its right are the links 'Area riservata' and 'Offerte per te'. On the far right is a search bar with a magnifying glass icon. Below the navigation bar, the page title 'RC PATRIMONIALE COLPA GRAVE - Pagamento' is displayed. A prominent dark blue button with a white outline and the text 'Paga ora' is centered. Below this button, a teal button displays the amount 'Paga 106,82 €'. The background features a light blue gradient with abstract white curved lines.